

Completion of this safety induction is a mandatory requirement for anyone working, volunteering or staying at the Brisbane Showgrounds for the Royal Queensland Show.

This content is based on the information provided in the various event guides that are sent out to Ekka Exhibitors, Competitors, Judges & Stewards, Employees, Contractors and Volunteers. Please review the safety and emergency guidelines in this induction brief and complete the quiz to confirm your knowledge.



Safety Basics

Safety is EVERYONE'S responsibility. Always carry out your duties in a safe manner to protect yourself and others from injury or illness. Report hazards and unsafe work situations to an appropriate Ekka representative or the RNA Safety Team on 0409 498 008 or email safety@rna.org.au



High Risk Work

Work that presents a recognised safety risk must only be performed by competent, qualified and licensed operators. This includes hot works; using hazardous or flammable substances; and using compressed air equipment or power tools. RNA Safety Permits, risk assessments and other safety documentation must be submitted as instructed in event information guides.



Electrical Safety

Only licensed electricians are permitted to perform electrical work on site. Do not interfere with any electrical installation, nor attempt to access RNA switchboards. Electrical equipment must be tested and tagged in accordance with regulations.

PIGGYBACKING LEADS AND USING DOUBLE ADAPTORS IS FORBIDDEN.



Working at Heights

Working at heights (above ground level) has obvious risks and all care should be taken to prevent falls and injury. Safety harnesses must be worn when working on elevated platforms. Step ladders or safety steps that meet Australian standards should be used to reach above head height - no standing on chairs, tables, milk crates etc.



Personal Protective Equipment (PPE)

Always wear PPE where there is risk of injury, where required or when instructed to do so. During event bump in and bump out, high visibility (hi-vis) clothing and closed in shoes must be worn as the event space is deemed a construction area.

GENERAL SAFETY INDUCTION BRIEF

Your safety is our priority



Incident Reporting

Please report all incidents (including near misses), injuries, accidents and damage to RNA property to your area supervisor or the RNA Safety Team on 0409 498 008. All incidents must be verbally reported within 60 minutes and supported by a written report to be submitted to the RNA Safety Team within 24 hours.



Security

CCTV and building alarm systems are in use across the showgrounds. Security personnel will be patrolling the showgrounds during bump in, bump out and throughout the show. Please report any suspicious behaviour to the **Ekka Event Control Centre (3253 9299)** or call **RNA Security on 0499 900 161**.

← *Save the RNA Security phone number to your phone!*



Smoke Free Site

Smoking and vaping inside gated areas at the Brisbane Showgrounds is **STRICTLY PROHIBITED**. Interfering with smoke detectors is **AGAINST THE LAW**. Smoke **ONLY** in designated outside smoking areas - refer to the Ekka DOSA Map provided for locations. **Do not smoke within 5m of any doorway.**



RNA Infrastructure

All care must be taken to avoid damage to RNA infrastructure. Please **DO NOT** alter RNA infrastructure in any way, including hanging or fixing anything to walls, removing doors or anchoring etc. Report any accidental damage to an Ekka/RNA Team member as quickly as possible.



Waste Management

Rubbish must be managed in accordance with the Environmental Protection Act and local council by-laws. Please use waste bins provided to dispose of general waste responsibly. Non-biodegradable matter, medical and animal waste products must be disposed of in dedicated waste bins and **NOT** be allowed to enter drains or water systems.



Housekeeping

The showgrounds and accommodation areas must be kept clean and tidy with any slip or trip hazards removed immediately. Please appropriately store or dispose of any potential fire hazards (boxes, paper, animal bedding etc). Securely fasten lids on liquid containers and clean up any spills immediately.



Emergency Warning System - Stage 1 - **ALERT**

If you hear a loud, repetitive beeping tone (BEEP, BEEP, BEEP) this indicates our Emergency Warning System has been activated. Remain calm, stay in your area and wait for further notifications or instructions from a local area warden.



Emergency Warning System - Stage 2 - **EVACUATE**

If you hear a loud whooping tone (WHOOOP, WHOOOP, WHOOOP) it's time to evacuate. Stay calm and look for local emergency wardens who will direct you to the closest Emergency Assembly Area. Do not use lifts or re-enter any buildings until given the all clear.



Evacuation & Assembly Procedures

In the case of an evacuation, wardens will direct you to one of 5 key assembly areas - please refer to the site map in the information guides provided and on the last page of this induction. If instructed to evacuate, please stay at your designated assembly area until directed otherwise.



Emergency Exits

Fire doors & emergency exits must NOT be obstructed or propped open at any time to ensure safe egress in the event of an emergency evacuation. Do not store goods or equipment around emergency exits. Emergency exits will be continuously monitored by the Ekka Safety Team during the show and items will be removed if necessary.



Traffic Management

Access to the showgrounds during bump in and bump out changes frequently. Vehicle permits are a mandatory requirement for entry and must be obtained prior to arrival on site. Speed is limited to 10km/h on site - reduced to 5km/h when driving through crowds or inside buildings.



Parking

Parking on site is extremely limited during bump in and bump out - strict conditions apply for parking with approved permits ONLY. Please refer to the parking instructions and public transport information in the guides provided by your RNA/Ekka representative.

GENERAL SAFETY INDUCTION BRIEF

Your safety is our priority



Pets & Children

Registered service animals and competition animals with qualified handlers are welcome at the show. Uncontrolled pets pose a risk to biosecurity and animal safety - please leave pets at home.



For their own safety, children under the age of 15 are not permitted to be unsupervised on site during Ekka bump in and bump out.



Professional Conduct

ALL members of the Ekka community are expected to abide by the The **RNA Code of Conduct and Values**. Any concerns about behaviour, including harassment, violence and aggression must be reported to a responsible Ekka/RNA Team member and/or the HR team at hr@rna.org.au. RNA takes all reports of inappropriate conduct seriously.



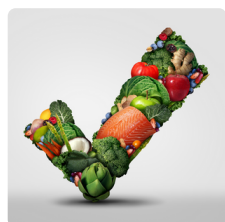
Personal Items

RNA/Ekka can not take responsibility for lost or stolen items. Please ensure all personal items are stored securely. Security personnel are authorised to perform random bag and vehicle inspections to minimise risk of loss and theft. Lost and found items are managed by Guest Relations - call **3253 5101**



Health & Hygiene

Our goal is to provide Ekka patrons and guests with a safe, healthy and enjoyable experience. We can all help by ensuring personal hygiene standards are maintained and activation spaces are kept clean and tidy. Hand washing & sanitiser stations will be located around the showgrounds for public use.



Food Safety

Ekka food vendors are held to strict food safety standards in line with regulations and RNA best practice. Please keep all communal eating and cooking areas clean, and observe the 2-4hr rule when consuming food (eat or refrigerate within 2 hours, discard after 4hrs to be safe). **If in doubt, throw it out!**



First Aid

First Aid stations will be located in 3 areas during the show - refer to the Ekka Site map below for locations. First Aid kits will also be positioned in accommodation areas. Emergency and medical services will be on site to assist as required - call the Ekka Event Control Centre on 3253 9299 for assistance.

GENERAL SAFETY INDUCTION BRIEF

Your safety is our priority

EMERGENCY RESPONSE & DOSA MAP



Thank you for reviewing the Ekka General Safety Induction Brief.

CLICK HERE TO COMPLETE THE INDUCTION QUIZ

DOWNLOAD THE EKKA CONTACT LIST HERE!